



**Jefferson County Resolution No. 36-20  
City of Port Townsend Resolution No. 20-036  
Port of Port Townsend Resolution No. 722-20  
Jefferson County Public Utility District Resolution No. 20-015**

**A JOINT RESOLUTION OF JEFFERSON COUNTY, THE CITY OF PORT TOWNSEND, THE  
PORT OF PORT TOWNSEND AND JEFFERSON COUNTY PUBLIC UTILITY DISTRICT #1,  
ESTABLISHING A MULTI-GOVERNMENTAL PROCESS FOR COLLABORATING ON THE  
ESTABLISHMENT OF A COVID-19 RECOVERY AND RESILIENCE PLAN**

**WHEREAS**, the community of Jefferson County faces a myriad of issues stemming from or exacerbated by the COVID-19 pandemic that are interrelated and involve community groups, individuals, businesses, non-profits and governmental entities; and

**WHEREAS**, Jefferson County is a political subdivision of the State of Washington formed in 1852 to provide general purpose governmental services throughout Jefferson County;

**WHEREAS**, the City of Port Townsend is a code city, incorporated in 1860, to provide general purpose governmental services within the city's limits;

**WHEREAS**, the Port of Port Townsend is a countywide special purpose district formed in 1924 to own and operate facilities including maritime, aviation, commercial and industrial facilities and is specifically charged with a mission of broad economic development throughout Jefferson County;

**WHEREAS**, Jefferson County Public Utility District Number 1 is a countywide special purpose district formed in 1939 to restore ownership of key public utilities to the people and currently owns and operates water, sewer and fiber optic utilities in parts of Jefferson County and provides electricity throughout Jefferson County;

**WHEREAS**, on February 29, 2020, Governor Jay Inslee signed a Proclamation declaring a State of Emergency exists in all counties in the State of Washington due to the number of confirmed cases of COVID-19 in the State; and

**WHEREAS**, the long-term and sustainable response to and recovery from COVID-19 will require interjurisdictional partnership and collective action on a range of issues; and

**WHEREAS**, response and recovery from COVID-19 will also require sustained partnership and collective action on complex pre-existing issues exacerbated by the pandemic, including affordable housing, climate change and inequality; and

**WHEREAS**, setting the structure for empowering, harnessing and coordinating broad-based, community-wide engagement across sectors will be essential for sustained recovery and resilience; and

**WHEREAS**, Jefferson County, the City of Port Townsend, the Port of Port Townsend and the Jefferson County PUD desire to establish a formal process of intergovernmental collaboration to address COVID-19 recovery and resiliency efforts; and

**NOW, THEREFORE, BE IT RESOLVED** by the Jefferson County Board of Commissioners, City Council of the City of Port Townsend, the Port of Port Townsend and Jefferson County PUD as follows:

Section 1. Intergovernmental Collaborative Group (ICG). The collective governing bodies of Jefferson County, the City of Port Townsend, the Port of Port Townsend and Jefferson County PUD, when meeting jointly for the purposes outlined in this resolution shall form the ICG. The express purpose of the ICG is to adopt a COVID-19 Recovery and Resiliency Plan that includes specific projects and initiatives that are tangible, fundable, legal and able to be implemented in the near term. Projects and initiatives should empower the community directly to support long-term resiliency with an emphasis on what individuals, organizations and businesses can do together, with an appropriate supportive role by local government to assist those community projects and initiatives. It is anticipated that the ICG will meet a total of three times (including a kick-off meeting to adopt this Joint Resolution, and two meetings to review and adopt the proposed Recovery and Resiliency Plan).

Section 2. An Intergovernmental Coordinating Committee (ICC), comprised of two members of each of the four entities, including one elected member to be selected by the entity and the chief appointed officer of that entity, is formed for the purposes identified in this resolution. All meetings of the ICC will be subject to the Open Public Meetings Act, actions will be taken by consensus, meetings may be facilitated, meeting procedures may be established by the group, and actions will be limited to implementing the purpose of this resolution including recommending a Recovery and Resiliency Plan to the ICG. The ICC may work with community groups representing different sectors and shall consider community recovery and resiliency strategies and actions for potential inclusion in a draft consolidated Recovery and Resiliency Plan by the ICC. The ICC will recommend its draft COVID-19 Recovery and Resiliency Plan to the ICG for adoption. It is anticipated that the ICC will meet a total of six times.

Section 3. The ICC is charged with working with community-based groups which may represent the following sectors:

- A. Culture & Events
- B. Economy & Jobs
- C. Children & Families
- D. Human Services
- E. Food System Resiliency
- F. Broadband

The groups should be comprised of people from the community with specific expertise and/or experience in their sector. Groups may meet weekly or as often as they determine, and are invited to develop suggestions for specific projects or initiatives that are tangible, fundable, legal and able to be implemented that address recovery and resiliency within their sector in the near term. The ICC and ICG may consider ideas generated by the group, but are not required to do so. The ICC may choose to work with additional sector groups.

While individual members of the ICG, ICC, or governing body that is a member of the ICG, may attend meetings of one or more groups, at no time may multiple members attend that would create a quorum of the ICG, ICC or such governing body.

Section 4. The final recommendation for a COVID-19 Recovery and Resiliency Plan shall be completed no later than December 15, 2020.

Section 5. This Joint Resolution shall expire on December 31, 2020, unless extended by written amendment executed by all four jurisdictions.

**Jefferson County Resolution No. 36-20**

**JEFFERSON COUNTY, WASHINGTON**

***APPROVED AND SIGNED*** this 17<sup>th</sup> day of June, 2020.

SEAL:

JEFFERSON COUNTY  
BOARD OF COMMISSIONERS

Greg Brotherton, Chair

ATTEST:

David Sullivan, Member

Carolyn Gallaway, CMC  
Deputy Clerk of the Board

Kate Dean, Member

**City of Port Townsend Resolution No. 20-036**

**CITY OF PORT TOWNSEND, WASHINGTON**

***APPROVED AND SIGNED*** this 17<sup>th</sup> day of June, 2020.

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Michelle Sandoval  
Mayor

***Attest:***

***Approved as to form:***

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Joanna Sanders, MMC  
City Clerk

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Heidi Greenwood  
City Attorney

**Port of Port Townsend Resolution No. 722-20**

**PORT OF PORT TOWNSEND**

***APPROVED AND SIGNED*** this 17<sup>th</sup> day of June, 2020.

**ATTEST:**

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Pam Petranek, Secretary

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Peter W. Hanke, President

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William W. Putney III, Vice President

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Port Attorney

**Jefferson County Public Utility District Resolution No. 20-015**

**PUBLIC UTILITY DISTRICT NO. 1  
OF  
JEFFERSON COUNTY**

***APPROVED AND SIGNED*** this 17<sup>th</sup> day of June, 2020.

*Dan Toepper*

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Dan Toepper, President

*Kenneth Collins*

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Kenneth Collins, Vice President

ATTEST:

*Jeff Randall*

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Jeff Randall, Secretary