

**PUBLIC UTILITY DISTRICT NO. 1  
OF  
JEFFERSON COUNTY**

**RESOLUTION NO. 2020-016**

A RESOLUTION of the Board of Commissioners of the Public Utility District No 1 of Jefferson County, Washington ("the PUD"), regarding PUD employee vacation extension for 2020;

WHEREAS, the PUD has a policy of requiring PUD employees to take 10 days of Personal Time Off each year;

WHEREAS, the PUD's response to the COVID-19 state of emergency has affected all employees, and impacting each employee's ability to use their Personal Time Off;

WHEREAS, in order to address the impacts from the COVID-19 state of emergency, the General Manager is directed to provide a one-time extension for 2020 only, waiving the policy for Personal Time Off days.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Public Utility District No. 1 of Jefferson County, the General Manager is hereby authorized with regard to employee Personal Time Off days, to waive the policy for 2020 allowing those days accrued in 2020 to be rolled over to 2021 . This waiver does not include the two Floating Holidays.

ADOPTED by the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington, at a regular open meeting held this 7<sup>th</sup> day of July.

*Dan Toepper*

Dan Toepper, President

*Kenneth Collins*

Kenneth Collins, Vice President

ATTEST:

*Jeff Randall*

Jeff Randall, Secretary